Invitation to Bid

20170418-BOE

Waste Disposal Service
Sumner County School/Office Buildings

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for 20170418-BOE until 9:00 a.m. local time April 18 ,2017 Bid responses will be opened at that time, taken under advisement and evaluated. All proposals are subject to the Board of Education's conditions and specifications which are available from Vicky Currey, Purchasing Supervisor (615) 451-6560. All bids can be viewed on line at www.sumnerschools.org.

For Questions Contact Jaime York jaime.york@sumnerschools.org

NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by the Purchasing Supervisor in the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until **9:00 A.M. Local Time April 18, 2017 20170518--BOE Waste Disposal Service for all Sumner County Schools /Office buildings** at which time the responses will be opened, taken under advisement and evaluated. ***BIDS WILL BE POSTED ON www.sumnerschools.org***

GENERAL REQUIREMENTS AND CONDITIONS

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.

2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.

3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.

4. Partial payments will not be approved unless justification for such payment can be shown. Terms will be net 30 days.

5. Payment will not be made until the said 2,502 Sq. Ft. existing tile/concrete Bathroom Floors are inspected and approved as meeting all specifications by persons appointed by the Sumner County Board of Education.

6. Responses submitted must be in a sealed envelope and marked on the outside as follows:

   RESPONSE: Waste Disposal Service for all Sumner County Schools /Office Buildings

   DEADLINE: April 18, 2017 9:00 A.M. Local Time

7. Facsimile responses will not be considered.

8. If a successful bidder violates any terms of their bid, the contract, school board policy or any law they may be disqualified from bidding for a period of two years for minor violations or longer for major violations. Bids from disqualified bidders will not be accepted during the period of disqualification.

9. Prices quoted on the response (if any) are to be considered firm and binding until the said **Waste Disposal Service for al Sumner County Schools /Office Buildings** are in the possession of the Sumner County Board of Education.

10. No purchase or contract is authorized or valid until the issuance of a Board Purchase Order in accordance with Board Policy. No Board Employee is authorized to purchase equipment, supplies or services prior to the issuance of such a Purchase Order.

11. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Supervisor, Vicky Currey (615) 451-6560.

12. All bids that exceed $25,000 must have the Company Name, License Number, Expiration Date thereof and License Classification of Contractor listed on outside of sealed envelope. As required by State of Tennessee Code Annotated 62-6-119.

13. The awarded bidder will be required to post a performance and payment bond in the amount of 25% of the contract price if it exceeds $100,000 as stated by State of Tennessee Code Annotated 12-4-201.

14. If the project cost in excess of $25,000 a performance bond must be secured by the requesting

WASTE DISPOSAL
REQUEST FOR BID

I. Introduction

The Sumner County Board of Education (hereinafter referred to as the "School System") is hereby requesting bids to provide waste disposal at all schools and office buildings as referenced on the attached list. Bids will include all future schools during the contract.

II. General Information

a) Bids will be accepted by the School System no later than 9:00 A.M. (local time) on Tuesday, April 18, 2017. Bids must be provided in a sealed envelope marked "Waste Disposal Bid."
b) All questions must be submitted in writing to Jaime York at Jaime.York@sumnerschools.org.
c) All bids should be submitted to the following:

Vicky Curry, Purchasing Coordinator
Riggsbee Support Services Facility
1500 Airport Road
Gallatin, TN 37066

d) Bids may be hand delivered or mailed; those received after the deadline shall be considered late bids and will be returned to the bidder unopened.
e) The best bid will be accepted subject to Article VI concerning rejection of bids.
f) After opening, all bids will be subject to the Tennessee Open Records Act and bids will be made public.
g) Every bid must be complete. Incomplete or unresponsive bids will be rejected.
h) Bids must be submitted on the forms provided.
i) Drug Free Workplace Affidavit must be included with the bid.

III. Specifications

a) Dumpsters **cannot** be emptied or serviced between the hours of 11:00 P.M. - 7:00 A.M. This will be strictly enforced.
b) The size of containers and the frequency containers are to be emptied are reflected on the attached list.
c) Clean, newly painted dumpsters with lids are to be furnished by Contractor for all locations.
d) Locks must be provided upon request.
e) All locations have flat top and/or slant top eight (8) yard.
f) The Support Services Facility has one (1) 30 yard construction dumpster.
g) 16 School System locations have indoor trash compactors that require the use of an eight (8) yard slant top dumpster. Locations are noted on Exhibit B.
h) Contractor will be responsible for keeping dumpsters clean, painted and in good repair throughout contract period. Dumpsters must be changed out at the School System request if they are deemed in need of repair.
i) Seasonal dumpsters will be needed for athletic fields.
j) Dumpsters will be considered on-call for pickups.
k) The bid should include a price schedule for taking waste to any place the Contractor deems appropriate.
l) Office buildings are to be on twelve (12) month service.
m) Service will be reduced during the summer months of June and July and certain holidays and breaks for school locations with corresponding reduction in cost.
n) Contractor must be flexible to tailor the frequency of pickups and adjust the sizes of containers as circumstances occur.
o) Provide a price for extra pickups. Reaction time to extra pickup request should be accomplished within twenty-four (24) hours from time of call.
p) The School System reserves the right to reduce or increase service as need arises.
q) The School System reserves the right to add or delete locations as need arises.

r) Contractor must clear through the Operations Department any changes in the attached routine schedule (Exhibit B).
s) One Contractor will be selected for all services
t) Only bids that include all school locations and administrative offices will be considered.
u) Contractor must close all enclosure gates around dumpsters after removal of trash, regardless of whether they were closed when the contractor arrived.
v) Contractor must contact the School System if items have been left around the dumpster pad that can not be moved or is impeding the ability to empty dumpster.

IV. Terms

The waste disposal agreement with the School System will be for a three (3) year period. The Board shall have the option to extend the agreement for up to two (2) one-year extensions periods provided it gives notice to the contractor sixty days prior to the expiration of the agreement or extension thereof.

Effective July 1, 2018 and July 1st of each contract year, the cost of service may be adjusted to reflect any changes, which may have occurred in the Consumer Price Index, water and sewer and trash collection category published in the month immediately prior to any renewal by the U.S. Department of Labor ("CPI") for each year of these agreements, but not to exceed 5% each year. All adjustments must be approved by the School System.

V. References

Contractor(s) are required to furnish three (3) references with bid.

VI. Right to Seek New Bid

The Sumner County Board of Education reserves the right to receive or reject any and all bids. Bids will be awarded as determined by the School System. In case of a tie, policy will determine the winning bid. The waste disposal agreement between the School System and the Contractor(s) is contingent upon budget allotments and is subject, with notification, to restrictions or cancellation if budget adjustments are deemed necessary by the Sumner County Board of Education. In the event that a bidder should withdraw a bid or default after a bid is awarded, the resulting action will be determined by the School System.

In comparing the bids and making awards, the Sumner County Board of Education may consider such factors as quality and adaptability of bids, the record of experience of the party making the bid and the integrity and performance, assurance and in addition to that of the bid price.

VII. Approval

The actual acceptance of a bid may be delayed. Consequently, all bids must remain open for acceptance for ninety (90) days.

All work is subject to inspection by the School System.

VIII. Insurance Requirements and Liability

Current certificates of coverage for liability insurance and workers' compensation of at least $250,000.00 must accompany your bid. The owner of the company must also be insured by Workers' Compensation if the owner performs any services on School System properties. There will be no exceptions to this requirement. Bids will not be awarded to uninsured Contractor(s).

The successful bidder shall comply with all licensure requirements of the State of Tennessee and Sumner County and any other agency having jurisdiction on any project of this type.

Bidder agrees to all terms and conditions described within these specifications and agrees to observe and follow all School System policies governing conduct and safety while on School System properties. Damages incurred to

grounds, properties, vehicles, visitors, and employees of the School System while servicing properties is the sole responsibility of the waste disposal contractor(s). If awarded the bid, contractor(s) agrees to hold the School System harmless for any such damage. Contractor(s) will be required to fill out an accident/incident report to be put on file on any accident resulting in damage or injury while servicing the School System properties.

Owner and all employees or workers must be bonded up to $50,000.00.

IX. Contract Nullification

The Sumner County Board of Education may at any time nullify the agreement if in the judgment of the Sumner County Board of Education the Contractor has failed to comply with the terms of the agreement. In the event of nullification, any payment due will be made to the Contractor, but no further sums shall be owed to Contractor. The agreement between the Sumner County Board of Education and the Contractor is contingent upon budget allotments and is subject, with five (5) day notification, to restrictions or cancellation if budget adjustments are deemed necessary by the Sumner County Board of Education.

X. Payment

a) Billing is to be once a month.
b) Each location is to be billed separately by dates.
c) One billing per month (for all locations) reflecting an itemized account per school, department or office as to the number of containers and pickup schedule
d) Invoices shall be submitted to:

Riggsbee Support Service Facility
1500 Airport Rd
Gallatin, TN 37066
Attn: Stacy Davis

XI. Applicable Law

Sumner County, Tennessee is an equal opportunity employer and does not discriminate on the basis of race, sex, color, religion, national origin, age, disability or veteran status.

The provider agrees that he shall and does comply with all local, state and/or federal laws, statutes, rules and regulations including but not limited to the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In the event any claims should arise with regards to this contract for a violation of any such local, state and/or federal laws, statutes, rules or regulations, the provider will indemnify and hold Sumner County harmless for any damages, including court costs or attorney fees which might be incurred. Any contract will be interpreted under the laws and statutes of the state of Tennessee. Any action arising from any contract made from these specifications shall be brought in the state courts of Sumner County, Tennessee or the United States Federal District for the Middle District of Tennessee.

WASTE DISPOSAL
REQUEST FOR BID

8 Yard Flat Top Non-Compacted Trash

Number of pickups	**Monthly Price**
One (1) time per week	$_____
Two (2) times per week	$_____
Three (3) times per week	$_____
Four (4) times per week	$_____
Five (5) times per week	$_____

8 Yard Slant Top Compacted Trash

Number of pickups	**Monthly Price**
One (1) time per week	$_____
Two (2) times per week	$_____
Three (3) times per week	$_____
Four (4) times per week	$_____
Five (5) times per week	$_____

	Price per Pickup
Price for extra pickups and seasonal (on-call) dumpsters	$_____
Price for thirty (30) yard construction dumpster	$_____
Price for locking device	$_____ea.

Company Name: _____

Address: _____

_____

Phone: _____

_____
Signature of Authorized Company Representative Date

_____
Title

Exhibit B - Waste Disposal Master List

School	Service	Schedule
Beech Elementary 3120 Long Hollow Pike Hendersonville, TN 37075	1 - 8 yd x 5-Standard	M - T - W -TH - F
Beech High School 3126 Long Hollow Pike Hendersonville, TN 37075	2 - 8 yd x 3-Compacted - Slant 1 - 8 yd-Standard	M-W-F On Call
Beech High School Annex 3140 Long Hollow Pike Hendersonville, TN 37075	1 - 8 yd x 3-Standard 1 - 8yd-Standard	M-W-F On Call
Benny Bills Elementary 1030 Union School Rd Gallatin, TN 37066	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Compacted - Slant	M M - W - F
Bethpage Elementary 420 Old Highway 31E Bethpage, TN 37022	2 - 8 yd x 2-Standard	W - F
Burrus Elementary School 1336 Drakes Creek Road Hendersonville, TN 37066	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Standard	M M-W-F
Clyde Riggs Elementary 211 Fountain Head Road Portland, TN 37148	2 - 8 yd x 3-Standard	M - W - F
Ellis Middle School 100 Indian Lake Road Hendersonville, TN 37075	1 - 8 yd x 5-Compacted - Slant 1 - 8 yd x 2 Standard	M - T - W -TH - F T-TH
Gallatin High School 700 Green Wave Drive Gallatin, TN 37066	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Standard 2 - 8 yd x 3-Compacted - Slant 1 - 8 yd-Standard	M-TH M - W - F M - W - F On Call
Gene W. Brown Elementary 115 Gail Drive Hendersonville, TN 37075	2 - 8 yd x 3-Standard	M - W - F
George Whitten Elementary 140 Scotch Street Hendersonville, TN 37075	1 - 8 yd x 4-Standard	M -T - W - F
Guild Elementary 1018 South Water Avenue Gallatin, TN 37066	2 - 8 yd x 3-Standard	M - W - F
H. B. Williams Elementary 115 South Palmers Chapel Rd White House, TN 37188	1 - 8 yd x 3- Standard 1 - 8 yd x 1-Standard	M-W - F M
Hawkins Middle School 487-A Walton Ferry Road Hendersonville, TN 37075	1-8 yd x 5-Standard	M - T - W -TH - F
Hendersonville High School 123 Cherokee Road Hendersonville, TN 37075	1 - 8 yd x 5-Compacted - Slant	M - T - W -TH - F
Howard Elementary 805 Long Hollow Pike Gallatin, TN 37066	1 - 8 yd x 5-Standard	M - T - W -TH - F
Indian Lake Elementary 505 Indian Lake Rd. Hendersonville, TN 37075	1 - 8 yd x 5-Standard	M - T - W -TH - F
J. W. Wiseman 922 South Broadway Portland, TN 37148	2 - 8 yd x 3-Standard	M - W - F
Jack Anderson Elementary 250 Shutes Lane Hendersonville, TN. 37075	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Standard	M M-W-F
Knox Doss Middle @ Drakes Creek 1338 Drakes Creek Road Hendersonville, TN 37076	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Standard	M M-W-F

School	Service	Schedule
Lakeside Park Elementary 204 Dolphus Drive Hendersonville, TN 37075	1 - 8 yd x 3-Standard	M - W - F
Madison Creek Elementary 1040 Madison Creek Road Goodlettsville, TN 37072	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Compacted - Slant	M M-W-F
Merrol Hyde Magnet School 128 Township Drive Hendersonville, TN 37075	1 - 8 yd x 5-Standard 1 - 8 yd x 3-Standard	M - T - W -TH - F M - W - F
Millersville Elementary 1248 Louisville Highway Goodlettsville, TN 37072	2 - 8 yd x 3-Standard	M - W - F
Nannie Berry Elementary 138 Indian Lake Road Hendersonville, TN 37075	1 - 8 yd x 5-Standard	M - T - W -TH - F
North Sumner Elementary 1485 North Sumner Road Bethpage, TN 37022	2 - 8 yd x 2-Standard	W - F
Oakmont Elementary 3323 Highway 76 Cottontown, TN 37048	2 - 8 yd x 2-Standard	T - F
Portland Gateview Elementary 1098 Gateview Drive Portland, TN 37148	2 - 8 yd x 3-Standard	M - W - F
Portland High School 600 College Street Portland, TN 37148	1 - 8 yd x 1-Standard 1 - 8 yd x 2-Compacted - Slant 1 - 8 yd-Standard	W M - W On Call
Portland East Middle School 604 South Broadway Portland, TN 37148	2 - 8 yd x 3-Standard 1 - 8 yd-Standard	M - W - F On Call
Middle Technical College 604 South Broadway Portland, TN 37148	1 - 8 yd x 2-Standard	M-W
Portland West Middle School 110 Nolan Private Drive Portland, TN 37148	2 - 8 yd x 3-Standard	M - W - F
R. T. Fisher Alernative 455 North Boyers Street Gallatin, TN 37066	1 - 8 yd x 2-Standard	M - TH
Rucker Stewart Middle School 350 Hancock Street Gallatin, TN 37066	2 - 8 yd x 3-Standard	M - W - F
Shafer Middle School 240 Albert Drive Gallatin, TN 37066	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Compacted - Slant	M M-W-F
Station Camp Elementary 1020 Bison Trail Gallatin, TN 37066	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Compacted	M M-W-F
Station Camp High School 1040 Bison Trail Gallatin, TN 37066	2 - 8 yd x 3-Standard 2 - 8 yd x 3-Compacted - Slant 2 - 8 yd-Standard	M-W-F M-W-F On Call
Station Camp Middle 281 Big Station Camp Blvd. Gallatin, TN 37066	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Compacted - Slant	M M-W-F
T.W. Hunter Middle 2101 New Hope Road Hendersonville, TN 37075	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Compacted - Slant	M M-W-F
Union STEM Elementary 516 Carson Street Gallatin, TN 37066	1 - 8 yd x 4-Standard	M -T-TH - F
Vena Stuart Elementary	1 - 8 yd x 5-Standard	M -T - W -TH - F

School	Service	Schedule
Walton Ferry Elementary 732 Walton Ferry Road Hendersonville, TN 37075	1 - 8 yd x 5-Standard	M -T - W -TH - F
Watt Hardison Elementary 300 Gibson Street Portland, TN 37148	2 - 8 yd x 3 -Standard	M - W - F
Westmoreland Elementary 4178 Hawkins Drive Westmoreland, TN 37186	2 - 8 yd x 1-Standard	T
Westmoreland Middle 4128 Hawkins Drive Westmoreland, TN 37186	3- 8 yd x 2-Standard 2 - 8 yd-Standard	T- F On Call
Westmoreland High School 4300 Hawkins Drive Westmoreland, Tn 37186	1 - 8 yd x 1-Standard 1 - 8 yd x 2-Compacted - Slant	T T - TH
White House Middle 2020 Highway 31 W White House, TN 37188	1 - 8 yd x 1-Standard 1 - 8 yd x 3-Compacted - Slant	M M - W - F
White House High School 508 Tyree Springs Rd White House, TN 37188	4 - 8 yd x 2-Standard 2 - 8 yd-Standard	W - F On Call
White House High Annex 111 Meadow Rd White House, TN 37188	2 - 8 yd x 2-Standard	W - F
ADMINISTRATIVE BUILDINGS		
Adult Education Building 685 E. Main Street Gallatin, TN 37066	1 - 8 yd x 1-Standard	T
Central Office 695 East Main Street Gallatin, TN 37066	1-8 yd x 5-Standard 1 - 8 yd x 1-Standard	M - T - W - TH - F M
Support Service Building 1500 Airport Road Gallatin, TN 37066	30 yd-Construction 1 - 8 yd x 1-Standard	On Call W
Teacher Center 675 E. Main Street Gallatin, TN 37066	1 - 8 yd x 1-Standard	W
Old Westmoreland Elementary 4178 Hawkins Drive Westmoreland, TN 37186	1 - 8 yd Standard	Once every 2 weeks

SUMNER COUNTY BOARD OF EDUCATION

Purchasing Department
1500 Airport Road
Gallatin, TN 37066

COMPANY NAME _____

ADDRESS _____

_____

TELEPHONE _____

EMAIL _____

AUTHORIZED COMPANY REPRESENTATIVE _____*SIGNATURE*

AUTHORIZED COMPANY REPRESENTATIVE _____*PRINTED*

DATE _____

BID TITLE 20170418-BOE- Waste Disposal Service for all Sumner County Schools /Office Buildings

DEADLINE APRIL 18, 2017 9:00 A.M. Local time

BID TOTAL $_____

BID GOOD THRU _____

NOTES: _____

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