

## Invitation to Bid

### 20150512-03 PAVILLION

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for 20150512-03 PAVILLION until 10:00 a.m. CDT May 12, 2015. Bid responses will be opened at that time, taken under advisement and evaluated. Should you have any questions please contact Chris Harrison – Purchasing Coordinator @ 615-451-6569. All proposals are subject to the Board of Education's conditions and specifications which are available from Vicky Currey, Purchasing Supervisor (615) 451-6560. All bids can be viewed on line at [www.sumnerschools.org](http://www.sumnerschools.org).

## NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by the Purchasing Supervisor in the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until **10:00 A.M. Local Time MAY 12, 2015** for **20150512-03 PAVILION**, at which time the responses will be opened, taken under advisement and evaluated. ***BIDS WILL BE POSTED ON [www.sumnerschools.org](http://www.sumnerschools.org)***

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### GENERAL REQUIREMENTS AND CONDITIONS

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.
4. Partial payments will not be approved unless justification for such payment can be shown. Terms will be net 30 days.
5. Payment will not be made until the said **20150512-03 PAVILION** are inspected and approved as meeting all specifications by persons appointed by the Sumner County Board of Education.
6. Responses submitted must be in a sealed envelope and marked on the outside as follows:  
**RESPONSE: 20150512-03 PAVILION**  
**DEADLINE: 10:00 A.M.; MAY 12, 2015**
7. Facsimile responses will not be considered.
8. If a successful bidder violates any terms of their bid, the contract, school board policy or any law they may be disqualified from bidding for a period of two years for minor violations or longer for major violations. Bids from disqualified bidders will not be accepted during the period of disqualification.
9. Prices quoted on the response (if any) are to be considered firm and binding until the said **20150512-03 PAVILION** are in the possession of the Sumner County Board of Education.
10. No purchase or contract is authorized or valid until the issuance of a Board Purchase Order in accordance with Board Policy. No Board Employee is authorized to purchase equipment, supplies or services prior to the issuance of such a Purchase Order.
11. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Supervisor, Vicky Currey (615) 451-6560.
12. All bids that exceed \$25,000 must have the Company Name, License Number, Expiration Date thereof and License Classification of Contractor listed on outside of sealed envelope. As required by State of Tennessee Code Annotated 62-6-119.
13. The awarded bidder will be required to post a performance and payment bond in the amount of 25% of the contract price if it exceeds \$100,000 as stated by State of Tennessee Code Annotated 12-4-201.
14. If the project cost in excess of \$25,000 a performance bond must be secured by the requesting party in an amount equal to the market improvement value.

## 20150512-03 PAVILION

The Sumner County Board of Education, herein known as "School System", is soliciting bids for the construction of a pavilion at Portland Gateview Elementary. The bid is to include materials and labor.

**Jobsite:** Portland Gateview Elementary  
1098 Gateview Drive  
Portland, TN 37148

### Contractor Obligations:

- Shall provide and obtain all necessary materials, equipment and labor.
- Shall provide and obtain all necessary permits with Local, County, etc. agencies as required by law.
- Shall schedule all necessary inspections with Local, County, etc. agencies as required by law.
- Shall strictly adhere to engineered drawings. The School System reserves the right to withhold partial or all payment until the work is completed to the specifications and satisfaction of the School System. Any work not completed to specifications will be the Contractor's sole responsibility and expense to redo.
- Shall provide Worker's Compensation Insurance as required by Tennessee State Law. The Contractor shall prove compliance with Public Chapter No. 587, T.C.A. 49-5-413(d), criminal background check, and provide a Drug Free Workplace Affidavit.
- Shall dispose of all generated waste materials in compliance with all Local, State and Federal guidelines, regulations, and requirements.
- Shall have properly trained and experienced staff to facilitate the specified services.

### Scope of Work:

The vendor is to submit pricing for the construction of a 48' x 60' pavilion. The structure is to consist of a wood frame, metal roof, closed in ceiling (See Sample "B"), and concrete floor (4,000 psi). Included with the specifications are a sample photograph, post location diagram, and sample materials list. The structure must be constructed to match the layout and look of the sample photograph (Sample "A" and "B"). In order to provide sufficient structure stability, the post location diagram (Sample "C") must be strictly adhered. The sample materials list (Sample "D") was generated as a guide for necessary materials. The vendor **must** submit a materials list with the bid for review.

**SUMNER COUNTY BOARD OF EDUCATION**

Purchasing Department  
1500 Airport Road  
Gallatin, TN 37066

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

AUTHORIZED COMPANY REPRESENTATIVE \_\_\_\_\_ *SIGNATURE*

AUTHORIZED COMPANY REPRESENTATIVE \_\_\_\_\_ *PRINTED*

DATE \_\_\_\_\_

BID TITLE 20150512-03 PAVILION

DEADLINE MAY 12, 2015 @ 10:00 A.M.

BID AMOUNT \$ \_\_\_\_\_

*\*Vendor must include a materials list with the bid document.*

BID GOOD THRU \_\_\_\_\_

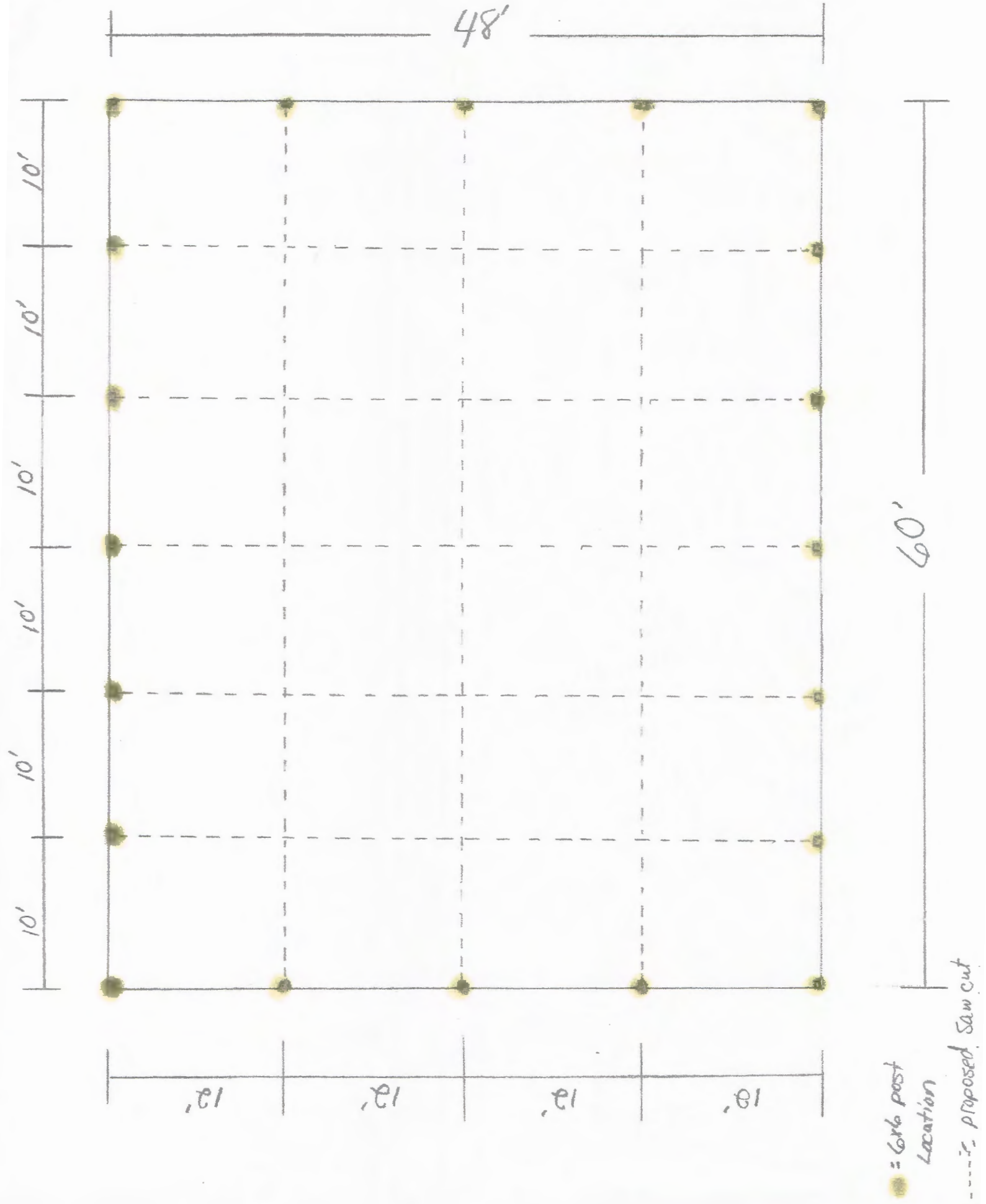
NOTES: \_\_\_\_\_  
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SAMPLE "B"



# SAMPLE "C"



\* Portland Gateway Pavilion Mat. List \*

- 18- 6x6 x 12' (Pressure Treated Post)  
 2- 6x6 x 16' (Pressure Treated Post)  
 24- 2x10 x 10' (Box Beams)  
 16- 2x10 x 12' (Box Beams)  
 12- 10' 2x6 (Box Beams)  
 8- 12' 2x6 (Box Beams)  
 13- 48' x  $\frac{1}{2}$ " 2x8 Bottom cord, 2x6 top cord trusses  
 130- 2x4 x 16' (Lathing)  
 20- 12' 2x6 (Pressure treated Post Braces)  
 40- pcs. 3' wide Metal 26' Long  
 40- pcs. 3' wide metal 16" Long  
 8- pcs. 3' wide metal 8' Long  
 12- pcs. 3' wide metal 6' Long  
 12- pcs. 3' wide metal 4' Long  
 7- pcs. 10' Ridgecap  
 12- 10' Corners  
 40- pcs. 12' J channel  
 48- pcs. 20' 3' wide metal  
 60- Bags 60lbs. Quikrete  
 40- yds. 4000 psi. Conc.  
 5- Rolls 5' x 150' wire mesh  
 20Lbs - 4" Pole barn nails  
 3- Boxes 120 Gun nails (galvanized Ring Shank)  
 7500 - washer screws 1 1/4"  
 120' - Foam Closers  
 120' Gutters (6") + 6 Downspouts

SAMPLE "D"