

Invitation to Bid
20151201 DUST MOPS

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for 20151201 DUST MOPS until 9:00 a.m. CDT December 1, 2015. Bid responses will be opened at that time, taken under advisement and evaluated. Should you have any questions please contact Tim Williams at tim.williams@sumnerschools.org. All proposals are subject to the Board of Education's conditions and specifications which are available from Vicky Currey, Purchasing Supervisor (615) 451-6560. All bids can be viewed on line at www.sumnerschools.org.

NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by the Purchasing Supervisor in the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until **9:00 A.M. Local Time DECEMBER 1, 2015** for **20151201 DUST MOPS**, at which time the responses will be opened, taken under advisement and evaluated. **BIDS WILL BE POSTED ON www.sumnerschools.org**

GENERAL REQUIREMENTS AND CONDITIONS

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.
4. Partial payments will not be approved unless justification for such payment can be shown. Terms will be net 30 days.
5. Payment will not be made until the said **20151201 DUST MOPS** are inspected and approved as meeting all specifications by persons appointed by the Sumner County Board of Education.
6. Responses submitted must be in a sealed envelope and marked on the outside as follows:
RESPONSE: 20151201 DUST MOPS
DEADLINE: TIME A.M. DATE
7. Facsimile responses will not be considered.
8. If a successful bidder violates any terms of their bid, the contract, school board policy or any law they may be disqualified from bidding for a period of two years for minor violations or longer for major violations. Bids from disqualified bidders will not be accepted during the period of disqualification.
9. Prices quoted on the response (if any) are to be considered firm and binding until the said **20151201 DUST MOPS** are in the possession of the Sumner County Board of Education.
10. No purchase or contract is authorized or valid until the issuance of a Board Purchase Order in accordance with Board Policy. No Board Employee is authorized to purchase equipment, supplies or services prior to the issuance of such a Purchase Order.
11. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Supervisor, Vicky Currey (615) 451-6560.
12. All bids that exceed \$25,000 must have the Company Name, License Number, Expiration Date thereof and License Classification of Contractor listed on outside of sealed envelope. As required by State of Tennessee Code Annotated 62-6-119.
13. The awarded bidder will be required to post a performance and payment bond in the amount of 25% of the contract price if it exceeds \$100,000 as stated by State of Tennessee Code Annotated 12-4-201.
14. If the project cost in excess of \$25,000 a performance bond must be secured by the requesting party in an amount equal to the market improvement value.



Sumner County Board of Education

Del R. Phillips III, Ph.D.

Director of Schools

695 East Main Street Gallatin, TN 37066-2472

Phone: (615) 451-5200 Fax: (615) 451-5216

SPECIFICATIONS

The Sumner County Board of Education is soliciting bids for dust mops to be used in (46) schools, (2) Annex Buildings, Hendersonville High ROTC, Old Westmoreland Elem. (Vocational) and (2) Administrative Buildings. See attached locations list. Additional schools may be added at any time during the contract with the same pricing. This service is to be for a (3) year period from January 01, 2016 through December 31, 2018. Mops are to be delivered to each building on a two week schedule for ten months of the year for all schools and twelve months for all administrative buildings. Limited or no service will be required during the spring, summer and winter breaks. At present we are using 1,102 mops of various sizes as listed below.

18" treated – 677 36" treated – 57 48" treated – 126
60" treated – 178 60" untreated – 64

Dust mops are to be treated to enhance dust control. Treatment is to be EPA approved, include proof of approval with your bid. Mops are to be 100% cotton with a minimum of 2" twisted pile. Include the composition of the mop you are bidding in your package. The vendor awarded this contract for service is to supply sufficient mop handles at each location at no extra charge. Mops are to be kept in good condition during the (3) year contract.

PRICE FOR EACH MOP SUPPLIED AND CLEANED:

18" _____ 36" _____ 48" _____
60" _____ 60" UNTREATED FOR GYM FLOORS _____

COMPANY NAME: _____

ADDRESS: _____

PHONE: _____

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE

DATE

Board of Education Members

Alice Bachman - Tim Brewer - David A. Brown - Patricia Brown - Jeff Cordell - Beth Cox - Andy Daniels - Dr. Nancy Glover - Glen Gregory - Tammy Hayes - Ted Wise

School	18"	# Frames & Handles		# Frames & Handles		# Frames & Handles		# Frames & Handles		# Frames & Handles	
		36"	48"	60"	60"	60"	60"	60"	60"	60"	60"
Untreated											
Beech Elementary	12	6	4	2	2	2	1				
Benny Bills Elementary	14	7	10	5			6	3	2		
Bethpage Elementary	10	5					2	1			
Clyde Riggs Elementary	10	5			4	2		2	4		
Gene Brown Elementary	14	7					4	2			
Guild Elementary	10	7					4	2			
H. B. Williams Elementary	16	8					6	2			
Howard Elementary	10	5			2	2	2	1			
Indian Lake Elementary	14	7					1	2	1		
Jack Anderson Elementary	12	6	4	2			2	2	2		
J.W. Wiseman	10	7			2	2	2	1			
Lakeside Park Elementary	12	6					2	1			
Madison Creek Elementary	8	6	4	2			4	2	1		
Millersville Elementary	6	3			2	2					
Nannie Berry Elementary	12	6					4	2			
North Sumner Elementary	10	5			2	2					
Oakmont Elementary	10	6					1	1			
Portland Gateview Elementary	14	7			6	6		4	3		
Station Camp Elementary	20	10			6	4	10	3			
Union Year Round	12	6	5				4	2			
Vena Stuart Elementary	12	6	4	2			2	2	2		
Walton Ferry Elementary	10	4		4		2		1	4		
Watt Hardison	14	7					4	2			
Whitten Elementary	10	5	4				4	2			
Westmoreland Elementary	16	8			6	3	4	2			
William Burrus Elementary	14	7			6	6		4	3		
Ellis Middle School	10	5			2	1	1	2			
Hawkins Middle	10	5			5	3		2	3		
Knox Doss @ Drakes Creek	18	9			6	3	10	3			
Station Camp Middle	16	8			10	5	4	2			
Portland East Middle	16	10			2	2	3	3	2		
Portland West Middle	18	9			6	3	10	3			
Rucker Stewart Middle	10	5					4	2			
Shafer Middle	18	9			6	3	10	3			
T.W. Hunter Middle	10	5	6	3			2	2	2		
Westmoreland Middle	16	8	2	1	6	2	6	2	2		
White House Middle	18	9					4	3	3		
Beech High	11	6			7	3	7	5	3		
Beech High Annex	10	5	3	2	1	1	4	4	2		
Gallatin High	26	13					10	5			
Hendersonville High	20	10	2	2	4	2	4	4	2		
Portland High	20	10	3	2	2	2	5	6	5		
Station Camp High	18	9			4	2		4	6		
Westmoreland High	25	13					14	6	3		
White House High	18	9			4	2	5	4	1		
White House High Annex	8	3			4	2	2	2			
R.T. Fisher	6	3	6	3				1	2		
Merrol Hyde Magnet	12	6			4	2	2	3	2		
Hendersonville High - ROTC	2	2			2	1					
Support Services	8	3			3	1		2	2		
Central Office	17	7			9	4			2		
Old Westmoreland Elem (Voc.)	4	1			1	1	1	1			
Total	677	344	57	30	126	73	178	121	64	0	

School Information

	SCHOOL	PHONE	PRINCIPAL	SCHOOL ADDRESS	CITY	ZIP
1	Beech Elem.	615-824-2700	Bobby Elrod	3120 Long Hollow Pike	Hendersonville	37075
2	Benny Bills Elem.	615-451-6577	Ken Henderson	1030 Union School Rd	Gallatin	37066
3	Bethpage Elem.	615-841-3212	David Woodard	420 Old Hwy 31E	Bethpage	37022
4	Clyde Riggs Elem.	615-325-2391	Terry Darnell	211 Fountain Head Rd	Portland	37148
5	Gene Brown Elem.	615-824-8633	Deryl Gentry	115 Gail Dr	Hendersonville	37075
6	George Whitten Elem.	615-824-3258	Rhonda Roach	140 Scotch St	Hendersonville	37075
7	Guild Elem.	615-452-5583	Lance Taylor	1018 South Water St	Gallatin	37076
8	H.B. Williams Elem.	615-672-6432	Jeff Witt	115 South Palmer Chapel Rd	White House	37188
9	Howard Elem.	615-452-3025	Cindy Swafford	805 Long Hollow Pike	Gallatin	37066
10	Indian Lake Elem.	615-824-6810	Ondie Mitchell	505 Indian Lake Rd	Hendersonville	37075
11	J.W. Wiseman Elem.	615-325-8580	Sabrina McClard	922 South Broadway	Portland	37148
12	Jack Anderson Elem.	615-264-5830	Dr. Ashley Aldridge	250 Shute Ln	Hendersonville	37075
13	Lakeside Park Elem.	615-824-5151	Vicki Shelton	204 Dolphus Dr	Hendersonville	37075
14	Madison Creek Elem.	615-859-4991	Jon Duncan	1040 Madison Creek Rd	Goodlettsville	37072
15	Millersville Elem.	615-859-1439	Patricia Fite	1248 Louisville Hwy	Goodlettsville	37072
16	Nannie Berry Elem.	615-822-3123	Justin Thomas	138 Indian Lake Rd	Hendersonville	37075
17	North Sumner Elem.	615-888-2281	Terry Herndon	1485 North Sumner Rd	Bethpage	37022
18	Oakmont Elem.	615-325-5313	Bryant Brewer	3323 Highway 76	Cottontown	37048
19	Portland Gateview Elem.	615-323-7638	Jessica Thurman	1098 Gateview Dr	Portland	37148
20	Station Camp Elem	615-230-0387	Adam Cripps	1020 Bison Tr	Gallatin	37066
21	Union Elem.	615-452-0737	Danny Sullivan	516 Carson St	Gallatin	37066
22	Vena Stuart Elem.	615-452-1486	Brenda Valentine	780 Hart St	Gallatin	37066
23	Walton Ferry Elem.	615-824-3217	Bertie Alligood	732 Walton Ferry Rd	Hendersonville	37075
24	Watt Hardison Elem.	615-325-3233	Phyllis Gilman	300 Gibson St	Portland	37148
25	Westmoreland Elem.	615-644-2340	Dr. David Stafford	4178 Hawkins Dr	Westmoreland	37186
26	Old Westmoreland Elem. (Vocational)	615-644-2340	Dr. David Stafford	3012 Thompson Lane	Westmoreland	37186
	William Burrus Elementary	615-338-7142	Dr. Maryday Reynolds	1336 Drakes Creek Road	Hendersonville	37075
27	Ellis Middle	615-264-6093	Darren Frank	100 Indian Lake Rd	Hendersonville	37075
28	Hawkins Middle	615-824-3456	Nicole Stirbens	487A Walton Ferry Rd	Hendersonville	37075
29	Knox Doss Middle @ Drakes Creek	615-824-8383	Mike Hayes	1338 Drakes Creek Rd	Hendersonville	37075
30	Portland East Middle	615-325-4146	Jackson Howell	604 South Broadway	Portland	37148
31	Portland West Middle	615-325-8066	Cam MacLean	110 Nolan Private Dr	Portland	37148
32	Rucker Stewart Middle	615-452-1734	Bryan Adams	350 Hancock St	Gallatin	37066
33	Shafer Middle	615-452-9100	David Hallman	240 Albert Gallatin Rd	Gallatin	37066
34	Station Camp Middle	615-206-0116	Mike Brown	281 Big Station Camp Blvd	Gallatin	37066
35	T.W. Hunter Middle	615-822-4720	Ahmed White	2101 New Hope Rd	Hendersonville	37075
36	Westmoreland Middle	615-644-3003	Danny Robinson	4128 Hawkins Dr	Westmoreland	37186
37	White House Middle	615-672-4379	Jerry Apple	2020 Highway 31W	White House	37188
38	Beech High	615-824-6200	Ken Powell	3126 Long Hollow Pike	Hendersonville	37075
39	Beech High Annex	615-824-6200	David Kinman	3126 Long Hollow Pike	Hendersonville	37075
40	Gallatin High	615-452-2621	Ron Becker	700 Dan Herron Dr	Gallatin	37066
41	Hendersonville High	615-824-6162	Bob Cotter	123 Cherokee Rd	Hendersonville	37075
42	Hendersonville High ROTC	615-264-6093		123 Cherokee Rd	Hendersonville	37075
43	Merrol Hyde Magnet	615-264-6543	Todd Stinson	128 Township Dr	Hendersonville	37075
44	Portland High	615-325-9201	David Woods	600 College St	Portland	37148
45	R.T. Fisher	615-451-6558	Bob Gideon	455 North Boyers St	Gallatin	37066
46	Station Camp High	615-451-6551	Art Crook	1040 Bison Tr	Gallatin	37066
47	Westmoreland High	615-644-2280	Rick Duffer	4300 Hawkins Dr	Westmoreland	37186
48	White House High	615-672-3761	Scott Langford	508 Tyree Springs Rd	White House	37188
49	White House High Annex	615-672-5083	Debbie Richardson	508 Tyree Springs Rd	White House	37188
	ADMINISTRATION		CONTACT PERSON			
50	Sumner County Board of Education	615-451-5243	Tim Williams	695 East Main Street	Gallatin	37066
51	Support Services Building	615-451-5243	Tim Williams	1500 Airport Road	Gallatin	37066