

Invitation to Bid

20160607-02

GREASE TRAP SERVICE

Responses to an Invitation to Bid will be received by the Purchasing Coordinator, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for GREASE TRAP SERVICE until 10:00 a.m. Local time Tuesday June 7, 2016. Bid responses will be opened at that time, taken under advisement and evaluated All proposals are subject to the Board of Education's conditions and specifications which are available from Vicky Currey Purchasing Supervisor (615) 451-6560. All bids can be viewed on line at www.sumnerschools.org.

NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by the Purchasing Coordinator in the SUPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until **10:00 A.M. Local Time Tuesday June 7, 2016** for **GREASE TRAP SERVICE**, at which time the responses will be opened, taken under advisement and evaluated. ***BIDS WILL BE POSTED ON www.sumnerschools.org***

GENERAL REQUIREMENTS AND CONDITIONS

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.
4. Partial payments will not be approved unless justification for such payment can be shown. Terms will be net 30 days.
5. Payment will not be made until the said **GREASE TRAP SERVICE** are inspected and approved as meeting all specifications by persons appointed by the Sumner County Board of Education.
6. Responses submitted must be in a sealed envelope and marked on the outside as follows:
RESPONSE: GREASE TRAP SERVICE Bid # 20160607-02
DEADLINE: 10:00 A.M. TUESDAY JUNE 7, 2016
7. Facsimile responses will not be considered.
8. If a successful bidder violates any terms of their bid, the contract, school board policy or any law they may be disqualified from bidding for a period of two years for minor violations or longer for major violations. Bids from disqualified bidders will not be accepted during the period of disqualification.
9. Prices quoted on the response (if any) are to be considered firm and binding until the said **GREASE TRAP SERVICE** are in the possession of the Sumner County Board of Education.
10. No purchase or contract is authorized or valid until the issuance of a Board Purchase Order in accordance with Board Policy. No Board Employee is authorized to purchase equipment, supplies or services prior to the issuance of such a Purchase Order.
11. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Coordinator, Vicky Currey (615) 451-6560.
12. All bids that exceed \$25,000 must have the Company Name, License Number, Expiration Date thereof and License Classification of Contractor listed on outside of sealed envelope. As required by State of Tennessee Code Annotated 62-6-119.
13. The awarded bidder will be required to post a performance and payment bond in the amount of 25% of the contract price if it exceeds \$100,000 as stated by State of Tennessee Code Annotated 12-4-201.
14. If the project cost in excess of \$25,000 a performance bond must be secured by the requesting party in an amount equal to the market improvement value.

GREASE TRAP SERVICE

The Sumner County Board of Education, herein known as "School System", is soliciting bids for the removal and disposal of food processing wastes from grease traps at various schools. The bidder is required to show proof of compliance with Federal and State laws governing the removal, transportation, and proper disposal of hazardous waste, including food processing waste. The School System assumes no liability during the removal process and all liability is the sole responsibility of the bidder. All equipment, labor, worker's compensation, and liability insurance are to be furnished by the bidder.

The term of this contract will be from July 1, 2016 thru June 30, 2017. This contract will include an option to renew annually for up to two additional terms, if both parties are in agreement. All contracts will be valid from July 1 thru June 30 of the following calendar year.

All schools are required to be serviced during the month of June. The schools located in Portland and White House shall be serviced two additional times in November and February. These schools will be noted with an " * ". The bidder must include a cost per location, per cleaning. If additional services are needed at any location, the bidder must honor the per cleaning cost for the location.

All invoices are to be mailed to the following address:

Sumner County Board of Education
1500 Airport Road
Gallatin, TN 37066

BID SHEET

SCHOOL / ADDRESS	TANK SIZE/ LOCATION	PRICE PER CLEANING	TOTAL
Portland Schools, 37148			
Portland High - 600 College Street	* 1500	_____ x 3	_____
Portland East Middle - 604 S. Broadway	* 750	_____ x 3	_____
Portland West Middle - 110 Nolan Private Dr	* 2000	_____ x 3	_____
Watt Hardison - 300 Gibson Street	* 1000	_____ x 3	_____
Gateview - 1098 Gateview Drive	* 2000	_____ x 3	_____
Clyde Riggs - 211 Fountain Head Road	* 75	_____ x 3	_____
Wiseman - 922 S. Broadway	* 50	_____ x 3	_____
Bethpage Schools, 37022			
North Sumner - 1485 N. Sumner Road	1675	_____ x 1	_____
Bethpage Elem - 420 Old Hwy 31E	1500	_____ x 1	_____
Westmoreland Schools, 37186			
Westmoreland High - 4300 Hawkins Drive	3000	_____ x 1	_____
Westmoreland Middle - 4128 Hawkins Drive	1000	_____ x 1	_____
Westmoreland Elem - 4178 Hawkins Drive	2000	_____ x 1	_____
Gallatin Schools, 37066			
Gallatin High - 700 Dan P Herron Drive	40 (home ec)	_____ x 1	_____
Gallatin High - 700 Dan P Herron Drive	630	_____ x 1	_____
Howard - 805 Long Hollow Pike	40 (inside)	_____ x 1	_____
Union School - 516 Carson Street	1000	_____ x 1	_____
Vena Stuart - 780 Hart Street	1000	_____ x 1	_____
Benny Bills - 1030 Union School Road	2000	_____ x 1	_____
Shafer - 240 Albert Drive	1000	_____ x 1	_____
Rucker Stewart - 350 Hancock Street	1000	_____ x 1	_____
Station Camp High - 1040 Bison Trail	3000 (x 2)	_____ x 1	_____
Station Camp Middle - 281 Big Station Camp	3000	_____ x 1	_____
Station Camp Elem - 1020 Bison Trail	2150	_____ x 1	_____
Hendersonville Schools, 37075			
Beech High - 3126 Long Hollow Pike	1500	_____ x 1	_____
Beech High Annex - 3140 Long Hollow Pike	750	_____ x 1	_____
Beech Elem - 3120 Long Hollow Pike	1500	_____ x 1	_____
TW Hunter - 2101 New Hope Road	3000	_____ x 1	_____
Indian Lake - 505 Indian Lake Road	40 (inside)	_____ x 1	_____
Ellis - 100 Indian Lake Road	550	_____ x 1	_____

Hawkins - 487A Walton Ferry Road	2000	_____	x 1	_____
Hendersonville High - 123 Cherokee Road	2000	_____	x 1	_____
Nannie Berry - 138 Indian Lake Road	44	_____	x 1	_____
Jack Anderson - 250 Shutes Lane	2000	_____	x 1	_____
Merrol Hyde Magnet - 128 Township Drive	500	_____	x 1	_____
Walton Ferry - 732 Walton Ferry Road	1000	_____	x 1	_____
Whitten Elem - 140 Scotch Street	1000	_____	x 1	_____
KD@DC Middle - 1338 Drakes Creek Road	3000	_____	x 1	_____

Goodlettsville Schools, 37072

Madison Creek - 1040 Madison Creek Road	1000	_____	x 1	_____
Millersville - 1248 Louisville Highway	550	_____	x 1	_____

White House Schools, 37188

White House High - 508 Tyree Springs	*	1000	_____	x 3	_____
White House High Annex - 111 Meadows Rd	*	1000	_____	x 3	_____
White House Middle - 2020 Hwy 31W	*	2000	_____	x 3	_____
HB Williams - 115 S. Palmers Chapel	*	2000	_____	x 3	_____

Cottontown, 37048

Oakmont - 3323 Hwy 76		25	_____	x 1	_____
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**GRAND
TOTAL**

AUTHORIZED COMPANY REPRESENTATIVE (*Signature*)

AUTHORIZED COMPANY REPRESENTATIVE (*Printed*)

DATE

COMPANY NAME

ADDRESS

EMAIL

PHONE