

Invitation to Bid

20150331-02 CHILLER RENTAL

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for 20150331-02 CHILLER RENTAL until 10:00 a.m. CDT March 31, 2015. Bid responses will be opened at that time, taken under advisement and evaluated. Should you have any questions please contact Chris Harrison-Purchasing Coordinator at chris.harrison@sumnerschools.org. All proposals are subject to the Board of Education's conditions and specifications which are available from Vicky Currey, Purchasing Supervisor (615) 451-6560. All bids can be viewed on line at www.sumnerschools.org.

NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by the Purchasing Supervisor in the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until **10:00 A.M. Local Time MARCH 31, 2015** for **20150331-02 CHILLER RENTAL**, at which time the responses will be opened, taken under advisement and evaluated. **BIDS WILL BE POSTED ON www.sumnerschools.org**

GENERAL REQUIREMENTS AND CONDITIONS

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.
4. Partial payments will not be approved unless justification for such payment can be shown. Terms will be net 30 days.
5. Payment will not be made until the said **20150331-02 CHILLER RENTAL** are inspected and approved as meeting all specifications by persons appointed by the Sumner County Board of Education.
6. Responses submitted must be in a sealed envelope and marked on the outside as follows:
RESPONSE: 20150331-02 CHILLER RENTAL
DEADLINE: 10:00 A.M.; MARCH 31, 2015
7. Facsimile responses will not be considered.
8. If a successful bidder violates any terms of their bid, the contract, school board policy or any law they may be disqualified from bidding for a period of two years for minor violations or longer for major violations. Bids from disqualified bidders will not be accepted during the period of disqualification.
9. Prices quoted on the response (if any) are to be considered firm and binding until the said **20150331-02 CHILLER RENTAL** are in the possession of the Sumner County Board of Education.
10. No purchase or contract is authorized or valid until the issuance of a Board Purchase Order in accordance with Board Policy. No Board Employee is authorized to purchase equipment, supplies or services prior to the issuance of such a Purchase Order.
11. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Supervisor, Vicky Currey (615) 451-6560.
12. All bids that exceed \$25,000 must have the Company Name, License Number, Expiration Date thereof and License Classification of Contractor listed on outside of sealed envelope. As required by State of Tennessee Code Annotated 62-6-119.
13. The awarded bidder will be required to post a performance and payment bond in the amount of 25% of the contract price if it exceeds \$100,000 as stated by State of Tennessee Code Annotated 12-4-201.
14. If the project cost in excess of \$25,000 a performance bond must be secured by the requesting party in an amount equal to the market improvement value.

20150331-02 CHILLER RENTAL

The Sumner County Board of Education, herein known as "School System", is soliciting bid proposals from vendors for the rental of an air cooled chiller. The intent of this bid request is to award a contract to a responsible bidder whose proposal conforms to the requirements set forth in this document and is most advantageous to the School System.

One mobile chiller unit will be required for a period of two months beginning on or about April 13, 2015 and ending on or about June 1, 2015. The School System reserves the right to have the chiller removed at any time prior to June 1, 2015. The mobile chiller unit will be installed at Rucker Stewart Middle: 350 Hancock Street, Gallatin, TN 37066 on the back side of the building.

SPECIFIC INFORMATION

Currently Installed: Trane
Model No. RTAA1854XG01A1D0B
Serial No. U95A25635
480v ; 3 phase
Water Connection: 6 inch

One (1) mobile, electrically operated high efficiency, air cooled, 200 ton chiller system to supply chilled water to the chilled water distribution system for HVAC utilization. The chiller system is to be supplied with all ancillary equipment (i.e. to include all equipment needed to connect the chillers electrically and connect the water supply/discharge: such as wiring, hoses, piping, pump, etc.). The vendor must include a detailed list off all, included ancillary equipment with the bid documents. The School System shall provide electrical service.

The School System shall remove the existing unit to allow for rental unit to be installed. Water connections are estimated to be within four to eight feet of rental unit hookups. Electrical connections are estimated to be within eight to ten feet of rental unit hookups.

The School System shall provide crane service to unload/load the chiller. The School System shall require notice of the date/time of delivery/pickup. Please note the time is critical. Crane service is billed on an hourly basis.

The following chiller has been selected as an approved equivalent to the existing equipment. Vendors **must** submit documentation for an approved alternate to the equipment listed below. The documentation must be included with the bid documents.

Trane: 200 Ton Air Cooled Chiller
Model No. RTAA200

The School System shall require the vendor to provide pricing for startup to insure the unit is operating normally. The Bid Sheet will require a base bid (for the dates indicated in the specifications) and a monthly bid price. The monthly price is for potential need in the months of July and August due to HVAC renovation delays.

SUMNER COUNTY BOARD OF EDUCATION

Purchasing Department
1500 Airport Road
Gallatin, TN 37066

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

EMAIL _____

AUTHORIZED COMPANY REPRESENTATIVE _____ *SIGNATURE*

AUTHORIZED COMPANY REPRESENTATIVE _____ *PRINTED*

DATE _____

BID TITLE **20150331-02 CHILLER RENTAL**

DEADLINE **MARCH 31, 2015 @ 10:00 A.M.**

BID AMOUNT \$ _____ Base Bid

BID GOOD THRU _____

\$ _____ Per Month

BID GOOD THRU _____

NOTES: _____
