

## Sumner County Schools Online PL Platform Guidelines

### Please take note of the following guidelines for online Professional Learning(PL):

- A reflective response is required for all online PL before credit is granted. All reflective responses are completed through a Google Form managed by the Teacher Center. In the reflection, educators will be asked to provide information on content knowledge gained from the webinar, how the content of the webinar is applicable to the educator's classroom or role, and apply a contemporary article to the content of the webinar. Thirty minutes of PL will be given per reflective response, in addition to the time allocated to watching the webinar. For example, a 30 minute webinar will garner one hour of PL (thirty minutes for the webinar and thirty minutes for the reflective response).
- There is a maximum of six(6) hours for online PL per school year. The six-hour cap includes viewing the webinar and writing reflective responses.
- All online PL must be pre-approved by the educator's principal/supervisor.

### SimpleK12

SimpleK12 is the preferred online PL Platform for Sumner County Schools. Any webinars completed, along with the reflective response, on SimpleK12 can be used for up to six(6) hours of PL credit. To acquire login credentials and user access, contact Jennifer Stafford at [Jennifer.Stafford@sumnerschools.org](mailto:Jennifer.Stafford@sumnerschools.org).

### Other PL Platforms

All online PL Platforms, other than SimpleK12, must be approved by the Supervisor of Professional Growth prior to engaging in any online trainings. Submit any inquiries for online PL platforms to Dr. Jeff Yawn at [Jeff.Yawn@sumnerschools.org](mailto:Jeff.Yawn@sumnerschools.org).

If you have any questions, reach out to Jennifer Stafford at [Jennifer.Stafford@sumnerschools.org](mailto:Jennifer.Stafford@sumnerschools.org).